



This document should contain no explicit references to the author/s of the manuscript, in order to preserve authorial anonymity for the purposes of the external peer review. All identifying references negate the system of blind evaluation.

TITLE PAGE

Title of the article 80 characters maximum including spaces.

Concise and informative, in Spanish on the first line, and IN English on the second line, including as many significant terms as possible.

Maximum of two lines accepted

Abstract in Spanish: 230 words maximum.

Include a concise description of the reason and purpose of the research project, the methodology used, key findings and main conclusions, following the structure: justification of the subject, goals, study methodology, results and conclusions.

It should be written in an impersonal style: «el presente trabajo analiza...».

Abstract in English: 200 words maximum.

Take particular care of the linguistic quality of the text.

Keywords: in Spanish and English (6 to 8 terms).

Use single words and standardised terms if possible.

BODY

Introduction

The foundations, purpose of the study and scientific context, using bibliographical references if they are strictly necessary.

Methodology

Presented with precisión, giving details of the possible procedures and means used.

If required, the sample and sampling methods should be described, and reference to the type of statistical analysis employed will be made too.

If the methodology is original, reasons must be provided to justify this usage and its possible limitations described.

Results

Results should follow a logical sequence in the text; tables and figures can be included although only if absolutely necessary and providing they do not repeat the same data included in the main body of the text.

The most important observations should be highlighted, describing findings made with the



material and methods used but without interpreting them or making value judgements.

Discussion

This section should summarize the findings, relating the observations made in this respect with other relevant studies, signaling contributions and limitations, without reiterating data discussed previously in other sections. Inferences from the findings should be mentioned along with their limitations, including deductions for future research, and the conclusions should be linked with the study aims, avoiding gratuitous statements and conclusions not supported fully by the research data.

Notes

They should always go at the end of the article (before the references).

They should be inserted manually, since the automatic process used by Word is not recognized by publishing layout systems.

The numbers corresponding to the endnotes should be inserted in superscript into the main body of the text and by the endnote itself.

Notes must not include simple bibliographic citations (without comments), since these should be included in the references section.

References

Bibliographic citations must be included as references to the text.

The bibliography should not include any references not cited in the text.

The number of references must be sufficient and necessary, presented alphabetically by the author's first surname (adding the second surname only when the first surname is very common).

Bibliographic citations must be taken from the original documents – preferably journals and to a lesser extent books – always indicating the initial and final page of the article or work from which they have been taken, except for complete works.

Given the importance of citations for indexation purposes and calculations of impact factors, correct citation will be assessed in accordance with these strict standards, valuing the inclusion not only of national but also international references, and especially in the lingua franca, English.